

Horizontal Scroll: Villages of Shady Hollow Construction of Improvements submittal form

Note: **All** sections **must** be filled in to process your request. If all sections are not filled in or a plan drawing is not provided, the ACC(Architectural Control Committee) can ask for additional information which may take longer than the required 30 days before responding to the request. No construction may begin until your request is approved by the ACC in writing.

Mail all submissions to:

Pioneer Property Management

Paul Meisler
611 South Congress #510
Austin, TX 78704

Phone: (512) 447-4496; Fax: (512) 443-3757

Homeowner Information

Homeowner name:	
Address:	
Phone number:	

Homeowner request information

Type of request:	(i.e. Add Storage shed) _____
Date of this request:	

Deed Restriction Ref:	<i>(i.e. Section 4.05)</i> _____
Detailed description:	<i>You may type a separate letter and attach</i> _____

Checklist

Does your request meet all the setback line rules (section 4.08)	
Do you meet the impervious land cover restriction (City of Austin Ord.)	
Does your building meet the 10% total floor area restriction (section 4.05)	
Are you using all the required building materials (section 4.11, 4.13, 4.14)	
Are you requesting a variance from the Restrictions? If so which Section?	

NOTE:

Please attach a scale drawing which clearly shows the proposed improvement, all Lot Lines, street curbs, sidewalks, driveways, outline of existing house, Building Lines, easements, all dimensions, and the areas (square footages) of the lot, existing house, and improvements. If the improvement is an addition or a detached building include scale elevations showing materials and openings as applicable.

Homeowners signature: X _____ **Date:** _____

